

CLC Global Activity Report Setup and Retrieve

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Updated on 7 September 2021

CLC Securities Limited

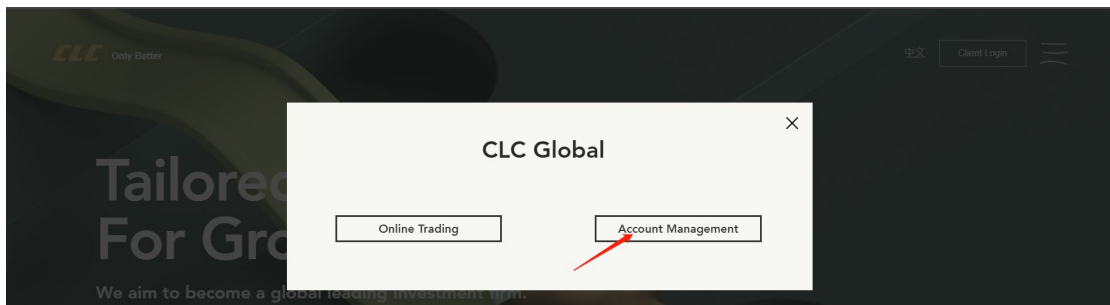
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Log in your Account

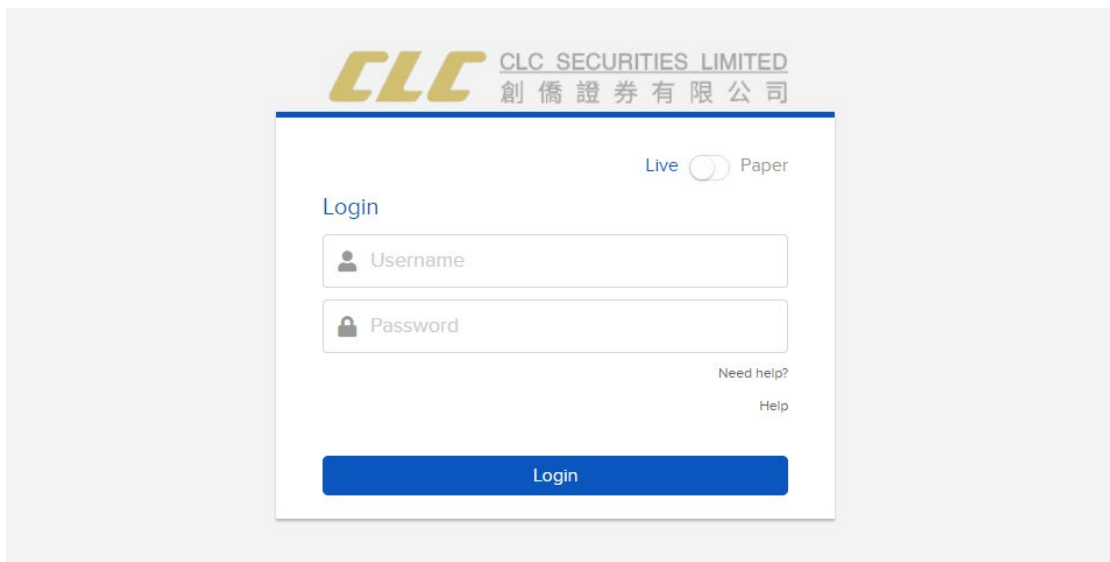
1. Navigate to <https://www.clchk.com/global-trading>, click the **【Client Login】** button.



2. Click **【Account Management】** under **【CLC Global】**



3. Enter your log in information including your user ID and password, click **【Login】**

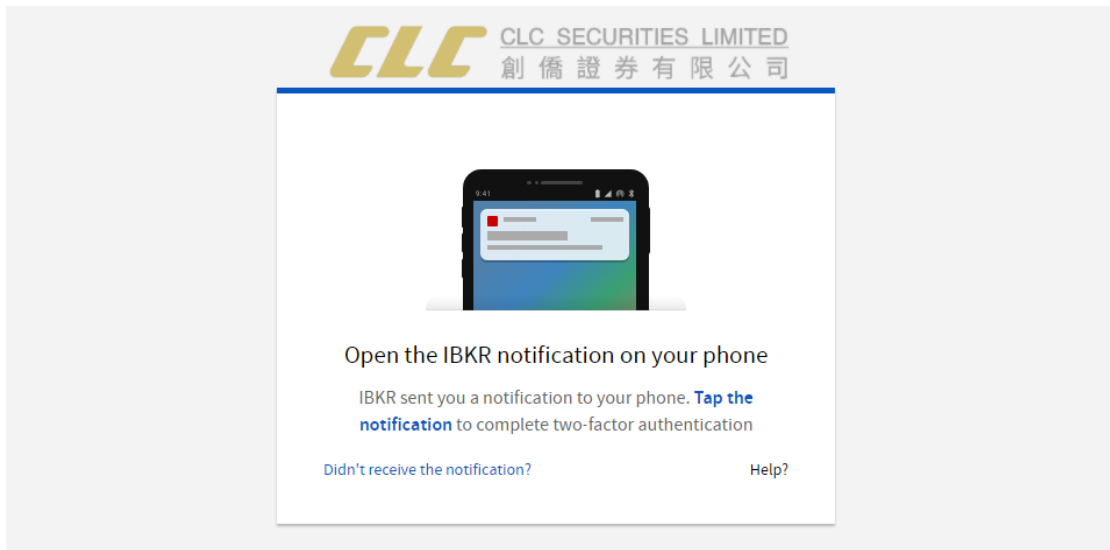


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- Your Handy Trader app will pop up a notification message. Click the message and enter your phone password or face ID to authorise this log in.



- Click the **【Reports - Statements】** on the top or **【Reports / Tax Docs】** at the bottom.

The screenshot shows the CLC Securities Limited web platform. At the top, there is a search bar and a 'Trade' button. The main navigation bar includes 'Home', 'Portfolio', 'Watchlist', 'Trade', 'Markets', 'Discover', 'PortfolioAnalyst', and 'Reports'. The 'Reports' dropdown menu is open, showing 'Statements', 'Flex Queries', 'Other Reports', and 'Tax Documents'. Below the navigation bar, there are several sections: 'Watchlist: Favorites' with a table of stock prices, 'Manage Your Account' with links for 'Reports / Tax Docs', 'Trading Permissions', and 'Account Settings', and a bottom navigation bar with links for 'You', 'Markets', 'Reports / Tax Docs', 'Support', 'Settings', and 'Settings'. A red box highlights the 'Reports / Tax Docs' link in the bottom navigation bar, and a red arrow points from the 'Reports / Tax Docs' link in the 'Manage Your Account' section to it.

SYMBOL	LAST	CHANGE
1810 XIAOMI CORP-CLASS B	25.30	0.00%
700 TENCENT HOLDINGS LTD	486.40	-1.94%
AAPL APPLE INC	C153.65	—
BABA ALIBABA GROUP HOLDING-SP ADR	C172.00	—
BIDU BAIDU INC - SPON ADR	C162.37	—

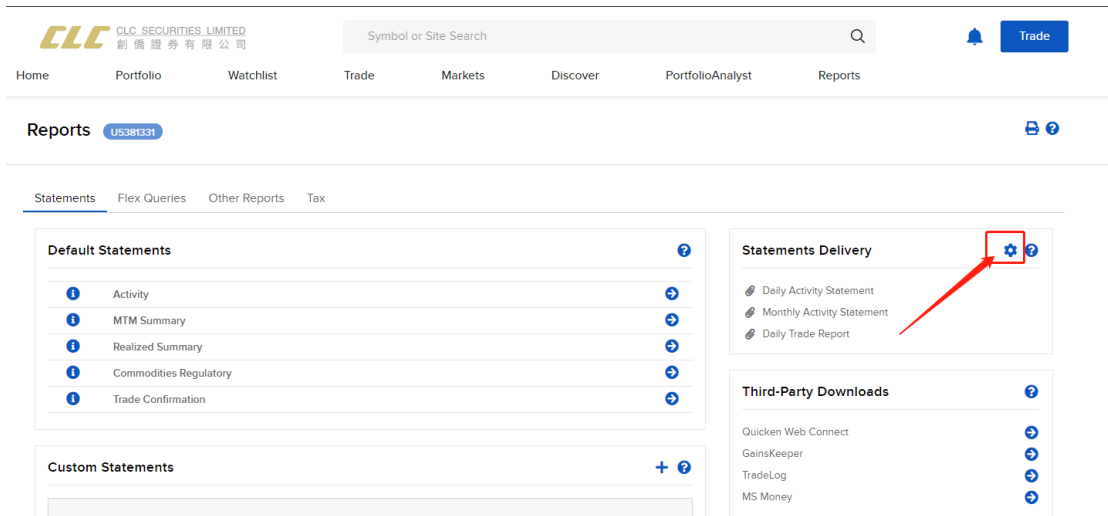
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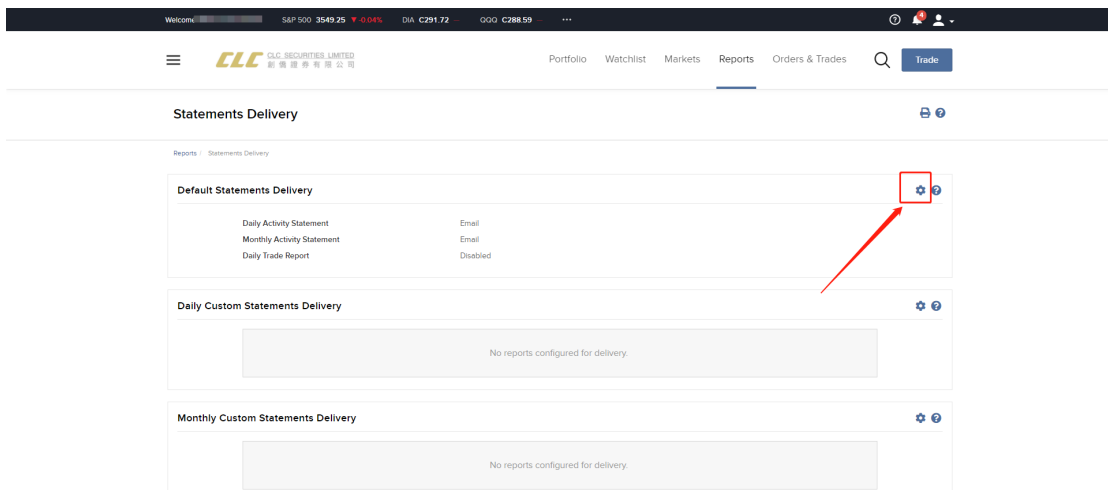
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Section A: Set up Statement Delivery Method

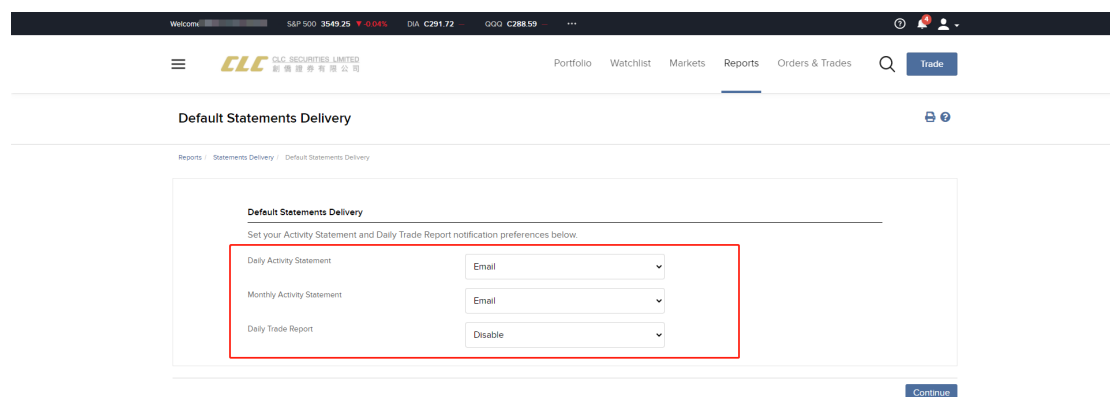
1. In the **【Statement Delivery】**, click the **【gear】** icon.



2. Click the gear icon in **【Default Statement Delivery】**



3. Set up your delivery method of the statements.



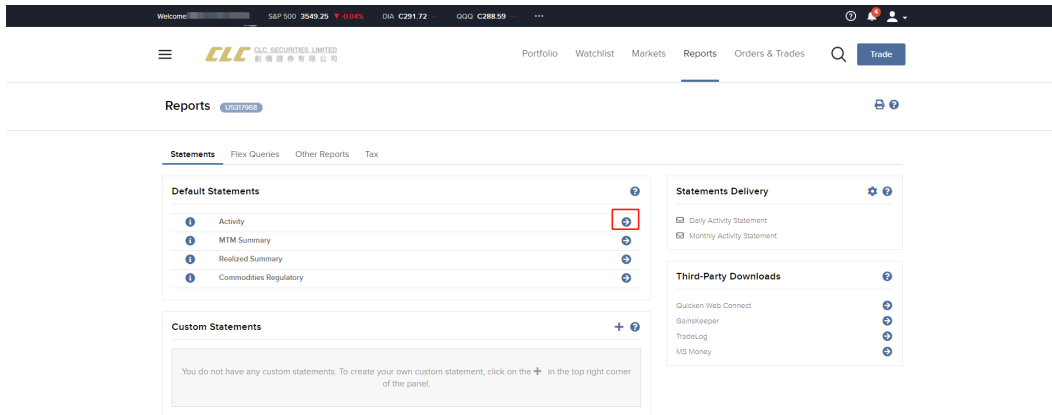
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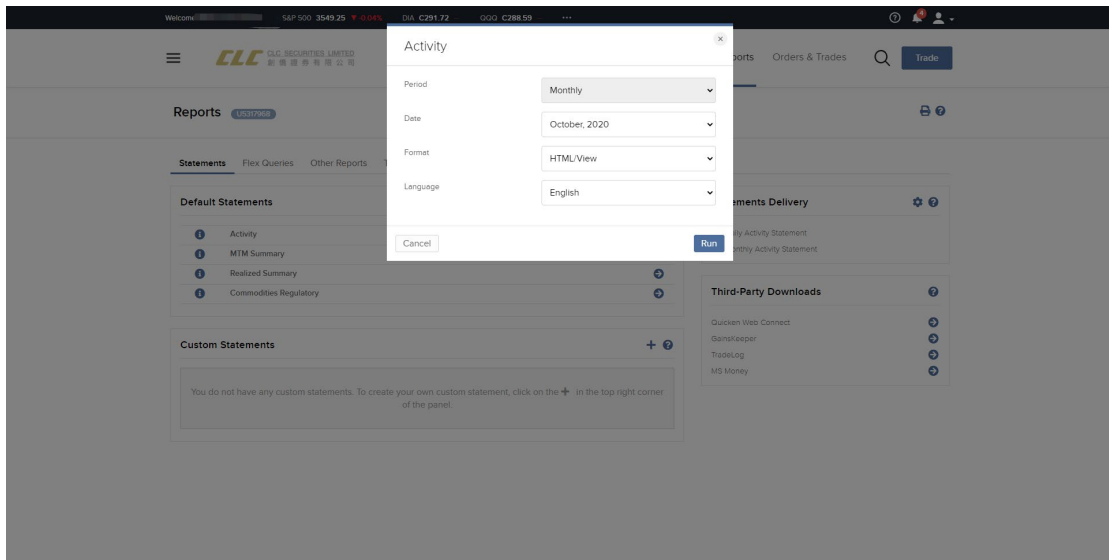
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Section B: Retrieve Your Statement Manually

1. In the **【Default Statements】**, click the arrow icon next to **【Activity】**



2. Choose the time, format and language of your statement and click **【Run】**



Please contact your AE or our Customer Services at (852) 3153 1128 if you have any questions.

~ THANK YOU ~

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